

**EL PASO WATER  
PURCHASING DEPARTMENT  
P.O. BOX 511  
EL PASO, TEXAS 79961**

**Dry Polymer**

**RFP NUMBER 40-17**

**ADDENDUM NUMBER 3**

**September 11, 2017**

**Attention of all bidders is directed to the following addendum to this RFP:**

- A. Response(s) to Bidder's question(s):
- B. Replace the attached **revised** RFP with the pages below.
- **Question:** Would you advise current pricing & estimated annual volume for above referenced chemical going out for bid on September 11th.  
**Answer:** Haskell Plant: Current Pricing \$1.52/Lb & estimated usage 80,000 lbs/yr  
Bustamante Plant: Current Pricing \$1.52/Lb and estimated usage is 70,000 lbs/yr  
Fred Hervey: Current pricing is \$1.52/lb. The estimated usage is 22,000 lbs/yr
  - **Question:** The bid results for the last time this was bid?  
**Answer:** After the last RFQ in June 2012 only one company responded with a No-Bid
  - **Question:** The price paid for each of the polymers in use today?  
**Answer:** Haskell Plant, Bustamante Plant, Fred Hervey: \$1.52/Lb
  - **Question:** What is the size (number of bags) that is normally received at each of your facilities?  
**Answer:** Haskell Plant, Bustamante Plant, Fred Hervey: 55 lb bags- 40 bags per pallet
  - **Question:** Regarding El Paso Water RFP 40-17 for Dry Polymer who is the current supplier and their price?  
**Answer:** Haskell Plant, Bustamante Plant, Fred Hervey: Current purchases are from Polydyne
  - **Question:** Are you using only one type of polymer in all of the 3 plants? What is the incumbent polymer/s trade name and number/s?  
**Answer:** Haskell Plant: Polydyne Clarifloc, CE-476  
Bustamante Plant: Polydyne Clarifloc CE476B  
Fred Hervey Plant: Polydyne Clarifloc CE476B
  - **Question:** How much is the usage of the polymer quantity in each plant as annual usage?  
**Answer:** Haskell Plant uses an estimated 80,000 lbs/year  
Bustamante Plant uses an estimated 70,000 lbs/year  
Fred Hervey Plant uses an 22,000 lbs/year

- **Question:** How often does each plant place an order?  
**Answer:** Haskell Plant: About every 3 months  
Bustamante Plant: About every 2 - 3 months  
Fred Hervey Plant: About once per year
- **Question:** How many polymer (quantity as lbs or numbers of 55 lbs bags or even pallets) is in the order each time?  
**Answer:** Haskell Plant: 55 lb bags- 40 bags per pallet- 12 pallets  
Bustamante Plant: 55 lb bags- 40 bags per pallet - 6 pallets  
Fred Hervey Plant: 55 lb bags – 40 bags per pallet – 10 pallets
- **Question:** How is current incumbent pricing as \$/lb delivered product?  
**Answer:** Haskell Plant: Current Pricing \$1.52/Lb  
Bustamante Plant: \$1.52 /lb  
Fred Hervey: \$1.52/lb
- **Question:** Bench test schedule (Phase 1 testing)  
To complete bench tests we need one day per plant and so we would like to request to schedule for bench testing 3 days in the week of Oct 2<sup>nd</sup>.  
**Answer:** Week of Oct 2<sup>nd</sup> is available at this time but please contact Procurement Analyst to make the appointments for Phase I testing.
- **Question:** As agreed please revise the deadline for receipt of proposal form September 11 to after Oct 19<sup>th</sup> as all the potential suppliers need to perform bench tests first to be able to select their best product for bidding.  
**Answer:** Deadline for receipt of proposal changed to November 3, 2017.
- **Question:** Also please revise the appendix B, in the column of quantity, the annual usage of polymer should be included while the current numbers are the sludge quantity as dry ton that each plant is dewatering.  
**Answer:** Appendix B has been amended. The column with quantities has been removed for clarification. The estimated quantities of polymer currently used and sludge dry tons produced are provided via this addendum under the first question of this addendum.
- **Question:** In order to supply the EPWU you will need to be the manufacture of the polymer?  
**Answer:** Yes, only bids directly from manufacturers will be accepted. All other bids not from manufacturers will be disqualified.
- **Question:** As state on page 3 in Phase 1. Will it be mandatory for bench testing/jar testing in order to move to Phase 2? The plant will need to sign off on the products going to be supplied for Phase 2? This is in the best interest for EPWU so they are not buying polymer which will not work.  
**Answer:** Phase I bench/jar testing will be required to move on to Phase 2. Vendors not participating in Phase I jar testing will be disqualified from this bid. The plant staff will sign off on the products supplied for Phase 2 testing.
- **Question:** As state on page 3 in Phase 1. If any product other than the current incumbent's polymer is ran/trialed on the machines during Phase 1 it will result in a disqualification, loss to bid?  
**Answer:** Any vendor not adhering to the RFP requirements will be disqualified from bidding ("Vendors will not be allowed to test their products on EPWU dewatering or thickening equipment", page 3).

- Question:** How much product will the EPWU be requiring for each trial and at what price will the EPWU be purchasing the product?

**Answer:** Approximately 500 pounds of polymer to run approximately 2 days. EPWU will spot buy the polymer based on vendor's current pricing.
- Question:** Can the vendor be at/on location when running their product during Phase 2?

**Answer:** No vendors will be allowed to be present during Phase 2 testing.
- Question:** What is the minimum cake requirement? If cake requirement is not met by the vendor's product will they still be able to bid on the RFP?

**Answer:** There are no minimum cake requirements as the basis for award of this bid is based on the lowest annual cost calculated during Phase II testing.
- Question:** Who will be determining the cake dosage?

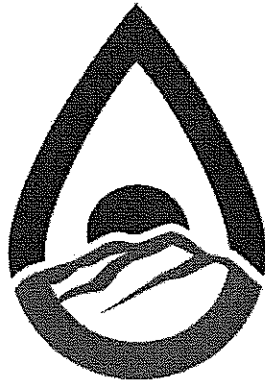
**Answer:** The cake dosage will be determined by the results of Phase II Testing to be conducted by El Paso Water Utilities and may include assistance from the University of Texas at El Paso (reference page 3 on RFP).
- Question:** What measurements/calculations is the EPWU evaluating the product in Phase 2?

**Answer:** EPWU is using Phase II testing to calculate the Qualifying Dosage Rate which will be used for the Basis of Award as outlined on Attachment C.
- Question:** Page 5: Delivery Requirement Section - Suppliers shall deliver polymer in sacks not to exceed a weight of 55 lbs. Is this requirement due to safety and design of equipment on site?

**Answer:** Yes, 55 lbs sacks are the maximum weight allowed for safety and existing equipment.
- Question:** At page 8 of RFP40-17 - INTERLOCAL PURCHASING AGREEMENTS indicates that EL PASO WATER UTILITIES might have an inter-local agreement with other governmental agencies that are in the Inter-local Purchasing Agreements as per Inter-local Cooperation Act, Chapter 791 of the Texas Government Code. Is it possible for EL PASO WATER UTILITIES to provide with a list of governmental agencies that have an inter-local agreement with EL PASO WATER UTILITIES?

**Answer:** Any Governmental Agency with an Interlocal agreement in their bids are able to cooperatively utilize this contract.
- Question:** At document "INSTRUCTIONS TO BIDDERS" item 10, states that contract award will give priority to a Texas resident, unless nonresident bidder cost is lower. Further it indicates that if the contract involves federal funding can be awarded to the lowest bidder Texas resident or nonresident. Will the DRY POLYMER contract involve federal funds?

**Answer:** No Federal Funds will be involved.



el paso  
**WATER**  
REQUEST FOR PROPOSAL  
No. RFP40-17

**Dry Polymer**

Proposal Due Date: **November 3, 2017** at 11:00 A.M. Local Time

Proposal must be sealed and delivered to:

El Paso Water (EP Water)  
Attention: Christina Rivas, Procurement Analyst  
1154 Hawkins Boulevard  
El Paso, Texas 79925

Phone: (915) 594-5629

Fax: (915) 594-5689

[www.epwu.org](http://www.epwu.org)

Proposals received after the date and time specified above will not be accepted and will be returned unopened. The RFP documents, including amendments, will be posted to the EP Water website at [www.epwu.org](http://www.epwu.org). Proposals received and accepted shall become the property of EP Water and will **NOT** be returned.

Procedural or contractual questions can be directed to Christina Rivas, Procurement Analyst at [crivas@epwu.org](mailto:crivas@epwu.org).

Instructions to Bidders:

Item # 8 – Bidders presence is not required for Proposal submittal.

Item # 14 - Bid Security

Item # 15 - Payment & Performance Bond

Are **NOT** required for this RFP.

**Note: Faxed and/or Email proposals will not be accepted.**

**NOTE:**

A **PRE-PROPOSAL MEETING** shall be held at **11:00 A.M. LOCAL TIME Tuesday, August 29, 2017** at the El Paso Water Utilities Bldg., 1154 Hawkins Blvd. The purpose of having the PRE-PROPOSAL MEETING is to review the requirements in the proposal and respond to questions from potential bidders. **ATTENDANCE AT THE PRE-PROPOSAL MEETING IS HIGHLY RECOMMENDED.**

## **Background**

The Public Service Board (PSB) is the trustee for the water, wastewater, reclaimed water and stormwater systems related functions within the City of El Paso and has complete authority and control of the management and operation of the El Paso Water Utilities (EPWU or the Utility). EPWU provides water, wastewater, reclaimed water and stormwater services to approximately 230,000 customers.

El Paso Water operates the following plants that use polymer for solids processing: the Haskell R. Street Wastewater Treatment Plant which serves central El Paso areas; the Roberto R. Bustamante Wastewater Treatment Plant which serves the eastside and lower valley areas, and the Fred Hervey Water Reclamation Plant which serves the northeast part of El Paso. The Haskell R. Street Wastewater Treatment Plant operates three belt presses, the Roberto R. Bustamante Wastewater Treatment Plant operates 4 belt filter presses, and the Fred Hervey Water Reclamation Plant operates 3 centrifuges. Each plant operates under a Texas Commission on Environmental Quality discharge permit and dewatered solids are transported by a third party contractor to a TCEQ licensed monofill.

## **Project Objectives**

The primary objective of dry polymer is to aid with dewatering of anaerobically digested wastewater treatment sludge. Dry polymer is used at the Haskell R. Street wastewater treatment plant (WWTP), Roberto R. Bustamante WWTP and the Fred Hervey Water Reclamation Plant (WRP).

## **Important Dates**

(All times are Mountain Standard Time):

Advertisement Dates:	August 16, 2017 & August 23, 2017
Pre-Proposal Meeting:	August 29, 2017 at 11:00 AM
Deadline for mailed/emailed written questions:	August 31, 2017 at 5:00 PM
Date answers to questions posted on website:	September 7, 2017 by 5:00 PM
Phase 1 testing	September 18, 2017 – October 18, 2017
Phase 1 Questions due by	October 23, 2017
Phase 1 Answers	October 27, 2017
<b>Deadline for receipt of Proposal:</b>	<b>November 3, 2017, 2017 at 11:00 AM</b>
Submit pricing Attachment B	November 3, 2017 by 11:00 AM
EPWU to purchase Polymer samples	November 6 – December 4, 2017
Phase 2 testing starts:	January 15, 2018 – May 15, 2018
Award & Rejection letters	May 29, 2018

## **Specific Requirements**

\* The Price shall include freight — FOB Plant Site, El Paso, Texas

### **Note:**

A current Safety Data Sheet (SDS) for Dry Polymer shall be provided with the proposal. Failure to provide the Safety Data Sheet (SDS) with the proposal submittal may result in the disqualification of the proposal submittal.

## **PHASES OF TESTING:**

There will be two phases of testing as described below. Phase I bench testing is not mandatory for vendors wishing to submit a proposal.

**NOTE:** The insurer waives any right of subrogation it may acquire against the Owner, its partners, agent and employees.

**Notices and Certificates required by this contract clause shall be provided to:**

El Paso Water Utilities  
Purchasing and Contract Administration Department  
Attn: Christina Rivas, Procurement Analyst  
1154 Hawkins Blvd.  
El Paso, Texas 79925

**Failure to submit insurance certification may result in contract cancellation.**

**Exception for insurance requirements:**

Above mentioned insurance conditions are not required if **all** quoted items on this proposal are to be delivered through an independent carrier and the bidder's personnel or bidder's subcontractors and are not required to enter El Paso Water Utilities premises. **(Bidder is only responsible for obtaining proper insurance requirements from their selected independent delivery carrier)**

**Please refer to RFP Number/Contract Number and Title in all correspondence.**

RFP's will be received **November 3, 2017**, at 11:00 a.m. RFP's may be mailed to the attention of the Purchasing and Contracts Administration Department, 1154 Hawkins Blvd. El Paso, TX 79925 or delivered to El Paso Water Utilities, 1154 Hawkins Blvd. El Paso, Texas 79925.

Bidder shall acknowledge receipt of this addendum and submit this acknowledgment with their bid submittal. Failure to acknowledge addendum(s), may result in rejection of bid.



Christina Rivas  
Procurement Analyst

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**BIDDER'S ACKNOWLEDGEMENT OF RECEIPT**



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