

NOTICE: The regular meeting of the Public Service Board will be held at **8:00 a.m.**, Wednesday, January 10, 2018, at the Public Service Board Meeting Room, 1154 Hawkins Boulevard, El Paso, Texas.

**CITY OF EL PASO
PUBLIC SERVICE BOARD**

**January 10, 2018
8:00 a.m.**

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA will be considered by the Public Service Board to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Board or persons in the audience request specific items be removed from the CONSENT AGENDA to the REGULAR AGENDA for discussion prior to the time the Public Service Board votes on the motion to adopt the CONSENT AGENDA. The Public Service Board may reconsider an agenda item at any time prior to adjournment. Comment as to any regular agenda item may be allowed by the Chair at its discretion. Reasonable time limits may be imposed by the Chair.

CALL TO ORDER
ESTABLISHMENT OF A QUORUM
MOMENT OF SILENT PRAYER
PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Consider and approve the minutes of the regularly scheduled meeting held on December 13, 2017.
(Attachment)
2. Approve a sole source purchase of a wastewater pump for the Grouse Lift Station from Pioneer Equipment Inc., in the amount of \$66,788, and authorize the use of commercial paper.
(Attachment)

REGULAR AGENDA

3. 2017 Spirit of the Year Award presented by the El Paso Hispanic Chamber of Commerce.
4. Discussion and action on authorizing the President/CEO to enter into an agreement with Project Amistad for the framework development of a potential future EPWater customer assistance programs, to provide money management program services to existing EPWater customers and to apply for available grants which could provide utility payment assistance for eligible EPWater Customers.
(Attachment)
5. Public Hearing by the Municipal Drainage Utility System's governing board to consider a stormwater rate increase. The Board will receive public comment on the proposed rate increase and any resulting changes to the stormwater fees prior to the adoption of any increase or fee changes.
6. Consider and take action on the Stormwater Budget to include, but not limited to, the following actions:
 - a. Adoption of a Stormwater rate increase and Stormwater fees.
 - b. Adoption of the Annual Stormwater Budget in the amount of \$51,099 million for Fiscal Year 2018-2019.
 - c. Adoption of a Resolution amending Public Service Board Rules and Regulations No. 3, Establishing Adjusted Rates for the Furnishing of Stormwater Service.
(Attachment)
7. Consider and take action on the Water, Wastewater and Reclaimed Water Budget to include but not limited to the following actions:
 - a. Adoption of the Annual Water, Wastewater and Reclaimed Water Budget in the amount of \$490,288 million for Fiscal Year 2018-2019.
 - b. Adoption of a Resolution amending Public Service Board Rules and Regulation No. 5, Water Service Rates.

REGULAR AGENDA (continued)

c. Adoption of a Resolution amending Public Service Board Rules and Regulation No. 6, Sewer Service Rates.

d. Adoption of a Resolution amending Public Service Board Rules and Regulation No. 7, Establishing Various Deposits and Charges for Furnishing of Water, Reclaimed Water, and/or Sewer Service.

(Attachment)

8. Award a professional services contract for the Energy Management Master Plan to Hazen and Sawyer, Inc. in the amount of \$131,711 for pre-design and design services, and further authorize future task orders or amendments to be issued under this contract to include additional pre-design and design services focused on water treatment plants, wells, and lift/pumping stations in an estimated amount of \$2,268,229, provided that funding is available in the approved budget for the task orders or amendments.
(Attachment)
9. Consider and approve a professional services contract for the Haskell R. Street Wastewater Treatment Plant Site Subsidence to AIA Engineering, LTD in the amount of \$132,179.55 for design and bid phase services, and further authorize future task orders amendments to be issued under this contract to include construction management services in the estimated mount of \$200,000, provided that funding is available in the approved budget for the task orders or amendments, and authorize the use of commercial paper.
(Attachment)
10. Consider and approve Task Order Number 2 to the professional services contract awarded to Parkhill, Smith and Cooper, Inc. for construction phase services associated with the Haskell R. Street Wastewater Treatment Plant Digester No. 1 Cover and Mixer Replacement in the amount of \$362,780, and authorize future task order or amendments to be issued under this contract for additional construction phase and design series in an estimated amount of \$50,000, provided that funding is available in the approved budget for the task orders or amendments, and authorize the use of commercial paper.
(Attachment)
11. Consider and approve Task Order Number 2 to the professional services contract awarded to H2O Terra LLC, for construction administration services for the Haskell R. Street Wastewater Treatment Plant Digesters 1, 2, 3 & 4 Digester Heating System Upgrades in the amount of \$158,381 and authorize future task orders or amendments to be issued under this contract for additional construction phase and design services in an estimated amount of \$50,000, provided that funding is available in the approved budget for the task orders or amendments; and authorize the use of commercial paper.
(Attachment)
12. Consider and approve Change Order Number 1-Haskell R. Street Wastewater Treatment Plant Primary Clarifier No. 1 & 4 Rehabilitation to RMCI, Incorporated of Texas in the amount of \$500,489.54.
(Attachment)
13. Consider and award Bid Number SW48-71, Thomas Manor Park Pond & Pump Station Improvements, to the highest ranked offeror, RMCI, Incorporated of Texas, in the amount of \$5,646,165 and authorize the use of commercial paper.
(Attachment)
14. Consider and approve Task Order Number 2 to the professional services contract awarded to CEA Group for construction phase services for the Thomas Manor Park Pond & Pump Station Improvements in the amount of \$636,789.02, and authorize future task orders or amendments to be issued under this contract for additional construction phase services and design phase series in an estimated amount of \$64,000, provided that funding is available in the approved budget for the task orders or amendments.
(Attachment)

REGULAR AGENDA (continued)

15. Consider Bid Number 94-17, North 2 to Franklin East 1A and 1B 36-Inch/24-Inch Water Lines Phase II; declare Morrow Enterprises, Inc. bid as not responsible; and award to the lowest responsive, responsible bidder CMD Endeavors, Inc. in the amount of \$2,083,000.
(Attachment)
16. Consider and award Bid Number 97-17 Upper Valley Outfall 24-Inch Sewer Line Replacement to the lowest responsive, responsible bidder Danny Sander Construction, Inc., in the amount of \$1,048,000 and authorize the use of commercial paper.
(Attachment)
17. Consider and approve an emergency purchase order to Danny Sander Construction Inc., for an emergency replacement of an 18-inch wastewater main in the amount of \$134,800.
(Attachment)
18. Consider and award RFP 91-17 Professional Laboratory Services to Pace Analytical Services, LLC., in the estimated annual amount of \$225,000 with the option for two one-year extensions.
(Attachment)
19. Consider and award Bid Number 92-17 Emergency Shutoff Actuators & Controller System for Chlorine 150 lbs. Cylinders and Automatic Switchover Systems; declare Clowe & Cowan of El Paso LLC., as non-responsive; and award to the lowest responsive, responsible bidder PureOps, LLC., in the estimated amount of \$203,285.35 with the option for a one year extension.
(Attachment)
20. Consider and award Bid Number 99-17 Cartridge Filters to the lowest responsive, responsible bidder, American Melt Blown & Filtration, Inc., in the estimated annual amount of \$144,000 with the option for two one-year extensions.
(Attachment)
21. Consider and award Bid Number 101-17 Sales of Surplus Brass, Copper, Steel and Miscellaneous Assorted Scrap, to the highest responsive, responsible bidder, Border Trading Inc., in the estimated annual amount of \$180,796.76 with the option for two one-year extensions.
(Attachment)
22. Consider and award Bid Number 102-17 Liquid Ferrous Chloride and Equipment Lease, to the lowest responsive, responsible bidder, Pencco, Incorporated, in the estimated annual amount of \$1,363,960 for a term of two years with the option for three one-year extensions.
(Attachment)
23. Consider and award Bid Number 95-17, Cleaning of Common Irrigation Ditches to the lowest responsive, responsible bidder, Abescape Landscaping, LLC., in the estimated annual amount of \$198,320 with the option for two one-year extensions.
(Attachment)
24. Consider and approve the purchase of ten Palfinger 16-foot cranes through the Texas Local Government Purchasing Cooperative TASB, Contract Number 516-16 from Heil of Texas in the amount of \$113,831.
(Attachment)
25. Consider and approve the purchase of the NICE Uptivity WFO system quoted by Voice Products, Inc. with buy board pricing through Texas DIR Contract No. DIR-TSO-3873 in the amount of \$115,362.00.
(Attachment)

REGULAR AGENDA (continued)

26. Consider and approve a contract with Spectrum for increased broadband capacity with buy board pricing through Texas DIR Contract Number DIR-TEX-AN-NG-CTSA-008 for an agreement term of sixty months through December 2022 at \$19,248 per month for an estimated annual amount of \$230,976.
(Attachment)
27. Consider and take action on the Public Service Board's Semi Annual Report (July 2017 through December 2017) on the activities of the Land Management Program and the Annual Land Inventory Report identifying the land which may be considered for sale, as required by the City Council/PSB Joint Resolution of March 2010 and amended September 2012.
(Attachment)
28. Consider and award a professional service contract for auditing services to GRP Gibson Ruddock Patterson, LLC, for a period of three years with an option to renew for two additional years.
(Attachment)
29. Consider and approve the El Paso Water Utilities/Public Service Board's 3rd Quarter Financial and Performance Measures Report for period ending November 30, 2017.
(Attachment)
30. Consider and approve the Audit, Finance and Investment Committee's 3rd Quarter Investment Report for period ending November 30, 2017.
(Attachment)
31. Consider and approve a resolution authorizing the President/CEO's submission of an agricultural water conservation grant application to the Texas Water Development Department in the amount of \$150,000.
(Attachment)
32. Management Report
 - Customer Service Improvements
 - "Working For You" Video
33. Public Comment: The PSB will permit public comment on any item not on the agenda. The Chair may impose reasonable time limits for each speaker.

EXECUTIVE SESSION

The Public Service Board will retire in Executive Session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Sections 551.071 through 551.076. (The items listed below are matters of the sort to be discussed in Executive Session; however, the Public Service Board may move to Executive Session any item of this agenda, consistent with the terms of the Open Meetings Act.)

| | |
|-----------------|--------------------------------------|
| Section 551.071 | Consultation with Attorney |
| Section 551.072 | Deliberation regarding Real Property |
| Section 551.074 | Personnel Matters |

- a. **Section 551.074-Personnel Matters**
Annual Performance Review of the President/CEO

EXECUTIVE SESSION (continued)

Any action as a result of these discussions will be taken at the re-opening of this meeting or at a subsequent meeting.

Adjournment.

NOTICE TO THE PUBLIC:

Meetings of the City of El Paso Public Service Board are accessible to individuals with disabilities. Accessible visitor parking spaces as well as the accessible entrance and ramp are located at the main entrance of the El Paso Water Headquarters Building, 1154 Hawkins Blvd. Individuals with disabilities in need of auxiliary aids and services, including interpreters for deaf or hearing impaired, must request such aids and services seventy-two (72) hours prior to the meeting. For assistance, contact the Board Administrator at (915) 594-5501.

**ALL PUBLIC SERVICE BOARD AGENDAS ARE PLACED ON THE INTERNET AT
WWW.EPWU.ORG**