



el paso  
**WATER**

## APPLICATION FOR RECLAIMED WATER

P. O. Box 511, El Paso, TX 79961-0001

El Paso Water Project Name: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Relationship to Site (legal owner, tenant, lessee): \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

\_\_\_\_\_

Mailing Address of Applicant (include city, state and zip code):

\_\_\_\_\_

Applicant's Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address of Site for Reclaimed Water (include zip code):

\_\_\_\_\_

Sketch of property with fronting street and nearby intersection (include location and size of all connections. Please show area of Reclaimed Water Use:

Current use of land or facilities at site: \_\_\_\_\_

Proposed use of land or facilities at site: \_\_\_\_\_

Special condition for service (explain): \_\_\_\_\_

Meter Size: \_\_\_\_\_ Existing Yard Meter? \_\_\_\_\_  Potable Water  
 Reclaimed Water

Peak Flow (provide supporting calculations): \_\_\_\_\_

Annual Use estimate (acre-feet or million gallons): \_\_\_\_\_

Time of day use: \_\_\_\_\_ Time of week use: \_\_\_\_\_

Proposed use of Reclaimed Water (check one):

- Cooling/Cooling Tower
- Fire Protection
- Maintenance / Cleaning
- Landscape /Irrigation:
- Manufacturing / Process
- Manufacturing / Cleaning

a) Type(s) of turf (include how many square feet of each type):

(1) \_\_\_\_\_ (2) \_\_\_\_\_

b) Type(s) of foliage (include how many square feet of each type):

(1) \_\_\_\_\_ (2) \_\_\_\_\_  
(3) \_\_\_\_\_ (4) \_\_\_\_\_

Other (explain): \_\_\_\_\_  
\_\_\_\_\_

-----  
**Terms and Conditions of Service**

Payments of bills shall be made at Main Office, Branch Office, or authorized Pay Stations of the EL PASO WATER UTILITIES PUBLIC SERVICE BOARD each month on or before the Due Date for the District in which the service is located. Amounts due for prior unpaid service will be transferred to active account.

The applicant will pay for all service received including reclaimed water consumption and charges as determined by all reclaimed water passing from the utilities meter to said premises from turn-on date, regardless whether reclaimed water is used or wasted, or whether premises are occupied by the applicant or not. Applicant agrees to receive, accept, and apply reclaimed water supplied by the El Paso Water Utilities Public Service Board only for irrigation of applicant's landscaped areas identified in this application.

Applicant understands that reclaimed water is **non-potable water** and the use of reclaimed water is regulated by the Texas Commission on Environmental Quality 30TAC, Chapter 210 and El Paso Water Utilities Public Service Board Rules and Regulations No. 12. Some of the requirements for use reclaimed water are contained in the attached "Exhibit D". The applicant shall provide adequate notification to applicant's employees and to the public that reclaimed water is being used on the site in accordance with applicable laws and regulations. Applicant understands and agrees that the quality of the reclaimed water, especially salinity (or other constituents), is different from that of applicants potable water supply and that a possibility exists that turf management practices may have to be altered and that some landscape species may eventually have to be replaced with more tolerant species.

The utility or its agents shall have the right at any time to enter said premises for the purpose of examining, repairing, altering or removing its property, or to determine how the reclaimed water is being used, and the applicant shall remove all obstacles, if any exist, to the exercise of such right.

The utility shall have the right at any time, without notice, to shut off the reclaimed water for the purpose of making repairs or extensions, or for other necessary purposes, and the utility shall not be held liable for any damage resulting from low pressure or high pressure, normal fluctuations of pressure, or interruptions of service. The utility will endeavor to provide a minimum of 35 psi of pressure at the meter; however the pressure will vary depending on the elevation of the property.

The applicant shall also protect himself by the installation of necessary backflow prevention equipment to prevent cross-connections with reclaimed water. It is understood that the meter is set on a loan basis and that the applicant assumes all responsibility for any damage to, or loss of, the meter set to serve his property, and agrees to pay the El Paso Water Utilities Public Service Board for any damages or loss.

The utility reserves the right, without notice to the applicant, to discontinue the service for the non-payment of any part of any bill or bills, for the violation of any part of the City's Plumbing Code, for providing reclaimed water to property other than that included in this application without the written consent of the El Paso Water Utilities Public Service Board, for using the service without applying for and signing the proper contract, for tampering with the meter or service connection in any way or for violation of the Rules and Regulations of the El Paso Water Utilities Public Service Board.

The applicant will be required to furnish and maintain a satisfactory deposit with the El Paso Water Utilities Public Service Board to secure the payment of charges in connection with the service. Any monies so placed on deposit are acknowledged by stamping the receipt of the same across the contract and will be applied to final bill and any excess refunded without interest upon relinquishment of this paper when service has been discontinued by the applicant and all bills are paid. The deposit is not to prevent service from being disconnected on account of non-payment.

The Utility shall have the right to impose service charges on accounts that become delinquent or which incur in additional expenses.

\*\*\*\*\*

I, THE APPLICANT, HEREBY AGREE TO COMPLY WITH RATES, RULES AND REGULATIONS OF THE EL PASO WATER UTILITIES PUBLIC SERVICE BOARD AND THE CITY OF EL PASO, TEXAS, AND THIS APPLICATION IS MADE SUBJECT TO THE ABOVE TERMS AND CONDITIONS BY WHICH I AGREE TO BE BOUND. IT IS UNDERSTOOD THAT THE NAMED ENTERED OPPOSITE "APPLICANT" CANNOT BE CHANGED OR ALTERED, AND MUST BE THE CORRECT LEGAL NAME OF APPLICANT AND THAT THE "AGENT" SHALL BE RESPONSIBLE FOR PAYMENT OF ALL CHARGES INCURRED BY THIS APPLICATION IF THE APPLICANT FAILS TO PAY SAID CHARGES. THE CONTRACT WILL REMAIN IN FORCE UNTIL SERVICE IS DISCONTINUED BECAUSE OF FAILURE TO PAY THE BILL OR NON-COMPLIANCE WITH THE RULES AND REGULATIONS OR UNTIL THE APPLICANT HAS GIVEN THE EL PASO WATER UTILITIES WRITTEN NOTICE THAT HE DESIRES TO DISCONTINUE SERVICE.

THE APPLICANT AGREES TO ACCEPT RECLAIMED WATER PRESSURES AND FLOW AS THEY EXIST OR MAY OCCUR IN THE SYSTEM. PRESSURE REGULATING DEVICES TO CONTROL RECLAIMED WATER PRESSURE SHALL BE INSTALLED BY THE APPLICANT AT HIS DISCRETION AND EXPENSE.

THE EL PASO WATER UTILITIES DOES NOT ASSUME ANY LIABILITY FOR DAMAGES OR INCONVENIENCES CAUSED BY RECLAIMED WATER PRESSURE CONDITIONS OR RECLAIMED WATER QUALITY.

APPLICANT/AGENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AGENT NAME: \_\_\_\_\_

AGENT ADDRESS: \_\_\_\_\_

**Applicant must contact The City of El Paso, Building Services Department, at (915) 541-4226 to address any Plumbing or Landscaping permits and inspections required for on-site work. Reclaimed Water Service will not be activated until final inspection and approval by Building Services Department has been obtained.**

## **SPECIAL RECLAIMED WATER USE REQUIREMENTS**

The following use requirements are intended to satisfy the requirements of the Texas Water Commission for the safe use of reclaimed water for unrestricted landscape irrigation:

1. Runoff of reclaimed water and spray shall be minimized.
2. Signs in both English and Spanish shall be provided at main entrances to the Site and at reclaimed water hose bibs and faucets to inform the public that reclaimed water is being used.
3. Site shall be managed so that public contact with reclaimed water shall be minimized.
4. Above-ground reclaimed water facilities shall be marked by authorized methods to differentiate the reclaimed water facilities from the potable water facilities. Below-ground reclaimed water facilities shall be similarly marked if newly constructed or if exposed for repair.
5. Reclaimed water valves, outlets, quick couplers and sprinklers shall be of a type, or secured in a manner, that permits operation only by USER'S authorized personnel.
6. For new underground construction, there shall be at least a 9-foot horizontal and 1-foot vertical separation between all pipelines transporting reclaimed water and those transporting potable water, with the potable water pipeline above the reclaimed water pipeline.
7. A backflow prevention device shall be provided at all potable water service connections in reclaimed water use areas. There shall be no connection between potable water and reclaimed water piping. Supplementing reclaimed water with any potable water shall not be allowed except through an air-gap separation.
8. Drinking water facilities and swimming pools shall be protected from reclaimed water spray.
9. Adequate measures shall be taken to minimize ponding and to prevent breeding of mosquitoes.
10. Inspection, supervision and employee training shall be provided by USER to assure safe and proper operation of the reclaimed water system.
11. All valves of any type installed below grade (including existing valve boxes) shall be housed in a valve box with a purple locking cover.
12. Use of reclaimed water by subsequent owners or lessees will not be allowed unless they are advised of these requirements and sign a new User Agreement.